

California Acceleration Project AB 705 Implementation Checklist English

- Communicate to students their rights under AB 705 to take transfer-level course work in English. Consider matriculation materials, college website, emails, signage, brochures, handouts, etc.
- Develop a process for granting continuing students access to transfer-level course work and notify continuing students of the changes mandated by AB 705.
- Provide training for faculty teaching support sections, both up-front and on-going.
- Develop a plan for shifting the schedule of classes to accommodate the enrollment of the vast majority of students in introductory transfer-level courses and plan for adequate sections of support.
- Work with assessment/matriculation to adapt placement processes to meet the requirements of AB 705.
- Coordinate with staff who oversee tutoring centers, labs, and other out-of-class support services to plan for increased usage and for the training of tutors and other service providers in the new support paradigm.
- Work with counselors to develop English course selection advising. If students will have options to enroll into pre-transfer-level coursework, determine how counselors will work to ensure that students understand the consequences of choosing options that lower their likelihood of completing transfer requirements.
- Coordinate with other disciplines that have courses with developmental English prerequisites to ensure that student access and success are not impacted, e.g. remove developmental course prerequisites and/or develop concurrent support.
- If using linked co-requisite support courses, meet with relevant staff (Information Technology, Admissions and Records, etc.) to ensure that registration works smoothly. Do a dry run!

Collaborate and communicate with the following about changes you are making in response to AB 705:

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| <input type="checkbox"/> Matriculation/Assessment | <input type="checkbox"/> Registration |
| <input type="checkbox"/> Admissions | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> DSPS |